UNITED STATES DISTRICT COURT

for the

Eastern District of Virginia						
Concetta Manke	er, Ph.D)))				
Plaintiff(s) V. City of Hopewell, et al. Defendant(s))) Civil Action No. 3:25cv512)))))				
SUMMONS IN A CIVIL ACTION						
To: (Defendant's name and address)	Susan L. Daye c/o City Attorney Anthone 300 N Main Street Hopewell, VA 23860		by individual defendant)			
A lawsuit has been filed against you. Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are: Richard F. Hawkins, III The Hawkins Law Firm, PC 2222 Monument Ave. Richmond, VA 23220						
If you fail to respond, j You also must file your answer		entered against you for the	he relief demanded in the complaint.			
		CLERK OF C	COURT			
Date:			nature of Clerk or Deputy Clerk			
		Sig	nature of Clerk or Deputy Clerk			

Civil Action No. 3:25cv512

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

		me of individual and title, if any)				
was re	ceived by me on (date)		<u> </u>			
	☐ I personally served	the summons on the indiv	ridual at (place)			
			on (date)	; or		
	☐ I left the summons					
		person of suitable age and discretion who res	sides there,			
	on (date)	, and mailed a copy to the individual's last known address; or				
	☐ I served the summons on (name of individual)					
	designated by law to accept service of process on behalf of (name of organization)					
		on (de		; or		
	☐ I returned the sum	mons unexecuted because		; or		
	☐ Other (specify):					
	My fees are \$	for travel and \$	for services, for a total of \$	0.00		
	I declare under penalty of perjury that this information is true.					
Date:						
	Server's signature					
		Printed name and title				
			Server's address			

Additional information regarding attempted service, etc: